

## Administrative Closure Checklist

Please enclose the following documentation with the progress report. The reception of this documentation is necessary for the payment.

Please tick each box once you have enclosed each requested document.

LIST OF DOCUMENTS TO SUBMIT	
Bank statements proving the receipt of ERDF contribution by the Lead Partner following each payment done by the Certifying Authority	
Bank statements or equivalent legal document proving the transfer of ERDF contribution by the Lead Partner to each cluster Partner following each payment done by the Certifying Authority	
Bank statements or equivalent legal document proving the receipt of ERDF contribution by each cluster Partner following the transfers done by the Lead Partner	
(Only for Clusters generating revenues after the Cluster's end) An Action Plan providing an estimation of the net revenues that will be generated by the cluster in the 5 years following the Project's end. The Action Plan must be based on a cost-benefit analysis targeted on the cluster and must include a declaration guaranteeing that all revenues generated within 5 years following the clusters' closure will be declared to the Joint Technical Secretariat and will be deducted from the eligible costs.	

